

Scrutiny Standing Panel Agenda



Housing Scrutiny Standing Panel Monday, 28th January, 2013

You are invited to attend the next meeting of **Housing Scrutiny Standing Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Monday, 28th January, 2013
at 6.00 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

Mark Jenkins (The Office of the Chief Executive)
Tel: 01992 564607 Email:
democraticservices@eppingforestdc.gov.uk

Members:

Councillors S Murray (Chairman), A Mitchell MBE (Vice-Chairman), K Avey, K Chana, Ms J Hart, Mrs S Jones, Ms H Kane, L Leonard, Ms G Shiell, Mrs J H Whitehouse and N Wright

SUBSTITUTE NOMINATION DEADLINE:

17:00

1. APOLOGIES FOR ABSENCE

2. SUBSITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. DECLARATION OF INTERESTS

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or

Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. NOTES OF THE LAST MEETING (Pages 5 - 10)

To agree the notes of the last meeting of the Panel held on 17 December 2012. (Attached).

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 11 - 18)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. HOUSING IMPROVEMENTS AND SERVICE ENHANCEMENTS FUND 2013/14 (Pages 19 - 32)

(Director of Housing) To consider the attached report.

7. WELFARE REFORM MITIGATION ACTION PLAN - QUARTERLY PROGRESS REPORT (Pages 33 - 56)

(Director of Housing) To consider the attached report.

8. HOUSING SERVICE STRATEGIES ON UNDER OCCUPATION AND HOUSING ADVICE (Pages 57 - 80)

(Director of Housing) To consider the attached report.

9. HOUSING STRATEGY: 6 MONTH PROGRESS REPORT ON KEY ACTION PLAN 2012/13 (Pages 81 - 94)

(Director of Housing) To consider the attached report.

10. PROPOSED COUNCIL RENT INCREASE 2013/14 - ORAL BRIEFING (Pages 95 - 98)

(Director of Housing) To consider the attached report.

11. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

12. FUTURE MEETINGS

The next scheduled meeting of the Panel will be on Tuesday 19 March 2013 at 5.30p.m. in Committee Room 1.

